**LEARNING PLAN**

Master of Arts in Ministry – Saint John’s Seminary

Rev. Edward M. Riley, Director of Pastoral Formation

Phone: 617-746-5425 Email: [rev.edward.riley@sjs.edu](mailto:rev.edward.riley@sjs.edu)

**Due:** Friday, September 27th, 2019toE-mail: [ellen.oesterle@sjs.edu](mailto:ellen.oesterle@sjs.edu) (MAM Administrative Assistant)

**Name of MAM Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MAM Student email/telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Pastoral Placement: *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

**Site Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Supervisor: *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

**Supervisor’s e-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Supervisor’s Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Role of MAM Student:** 
   1. Please describe your pastoral placement (*brief history, demographics, pastoral team, significant events in the recent life of the placement*)

* 1. Identify three to five learning goals desired for your formation.

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* 1. Identify two or three objectives for each goal. (*What you will do to meet your goals*.)
  2. How will these objectives help you fulfill your goals?

1. **Role of Supervisor:**

*A Supervisory conference should be held bi-weekly during the internship. Each session should be approximately forty-five minutes.*

* 1. Please identify the pastoral responsibilities (programs, duties, and tasks) you expect the MAM Student to perform/experience during the assignment.
  2. Please identify how you will assist this student in his/her overall formation and realization of learning goals outlined above.

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1. **Time Outline**

*Please outline a time management plan. Include the various elements that make demands on your time (e.g. major tasks, bi-weekly supervision meetings, prayer for your placement, theological reflection).*

*N.B. Only 100 hours can be awarded for each academic year.*

ELEMENTS: DAY & TIME:

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TOTAL HOURS PER WEEK: \_\_\_\_\_\_\_\_\_\_\_\_\_

MAM Student and Supervisor should complete this *Learning Plan* collaboratively and sign below.

**MAM Student: Date:**

**Supervisor: Date:**

**Director of Pastoral Formation: Date:**

*(You may complete this form digitally and then print it for signatures and submission.)*